



## Draft Minutes Executive Meeting 7pm 2 March 2020 Delatite Hotel

1. Welcome  
Attendees and apologies

**Attendees** – Damian Grundy, Judi Duke, Janine Appleton, Bruce Halket, Belinda Cipa (interim Secretary)

**Apologies** – Matt Empey, Shannon Rademaker, Katie Moore, Cam Dobson, Alex Green, Kate Stonnill

2. Approval of previous minutes

A Motion to adopt circulated minutes without amendment moved by Janine Appleton, Seconded by Judi Duke was approved.

3. **Actions/Business Arising  
Previous Minutes**

- Mansfield Shire communication: Damien reported contact with Tamara (Parks Ranger) who confirmed toilet facilities idea is in the Council's "development pipeline". Jarrad Appleton's impromptu meeting with Marg Attley and Paul Volkering was positive with regard to potential for Club to secure a storage space facility.
- Consumer Affairs submission - Ben has agreed to remain as official contact until end of financial year/or formal appointment of new Secretary at next AGM.
- Alex Green to email Committee with proposal for Vic Gov grants. Craig Eastwood from Cycling Australia has agreed to send grant information to Bruce and Judi for review.

4. President's report  
*Damian Grundy*

- Noted resignation of Donna Stephenson due to her pending home relocation and travels. The Committee acknowledged being grateful for her input as Secretary and welcomed Belinda Cipa as an interim to fill the role.

5. Treasurers report  
*Judi Duke*

- Treasurers report attached as **Annex 1**. A Motion to adopt the Treasurers report was moved by Damien, Seconded by Janine and approved.

6. Road Race report

- New Signs have arrived. Arrangements to reconfigure the Club trailer to carry the signs and any other items will be scheduled after the end of this current racing season. Damien and Cam Dobson to co-ordinate this action.
- General discussion on risk assessment following race incident on 27<sup>th</sup> February 2020. Road Race committee to review current race course information and to consider over the winter period holding a training/briefing session in Marshalling for all Club members and volunteers to attend.

	<ul style="list-style-type: none"> <li>• Commissaire Allan Gerrans completed and lodged necessary Accident Report with Cycling Victoria.</li> <li>• Samples of club kit returned. Order of approx. 20 items are being processed and should arrive from Ventou in time for Mansfield Tour around 20th March</li> </ul>
7. Mountain Bike report <i>Shannon Rademaker/Damien</i>	<ul style="list-style-type: none"> <li>• Good results at Interschools Event</li> <li>• Damien to consider organisation of new events during winter season shut down.</li> </ul>
8. Social Rides <i>Katie Moore</i>	<ul style="list-style-type: none"> <li>• Regular Sat/Sun rides continue</li> <li>• No new events scheduled</li> </ul>
9. Mansfield Tour Update <i>Bruce Halket</i>	<p>-VicRoads permit has been approved. Waiting now on VicPol</p> <p>- Traffic Management Course went very well. Some Members of Third Hand who attended have indicated they may not be available to assist with the Tour this year as was expected. The Committee agreed that the Club may pursue recovery of the training cost from individuals as necessary.</p> <p>- Cycling Victoria have finally managed to get Entry Boss to open entries!</p> <p>- VicRoads are threatening to dig up the Buller Road between Ingomar Road and Pollards Lane; both Nicole Nye at Shire and Alex Green (Regional Roads Vic) are on the case; VicRoads project manager is on leave; project due to start Tue 3 March. Bruce meeting with Vic Roads to confirm arrangements.</p> <p>- Coffee Van confirmed for Stage 1 and Stage 2 finish.</p> <p>- Jarrod Appleton has visited a number of bike shops in Melbourne distributing flyers.</p> <p>- Met with Dave Moore and Dave Jagger to discuss logistics.</p> <p>- Plan to meet Jason Parker to finalise staff roster in the next few days.</p> <p>- Looking for an announcer to help out Scott McGrory on the Sunday morning in Mansfield. Jarrad Appleton was nominated to fulfil this role.</p> <p>Payment of \$400.00 actioned to North East Media for placement of two Notices of changed traffic conditions in the Mansfield Courier as compulsory compliance with issued permit conditions. Copy of Notice tabled.</p>
10. Victorian Downhill Series Rescheduled	<ul style="list-style-type: none"> <li>• Confirmed 18/19 April 2020 Event to go ahead. Ben</li> </ul>

<i>Alex Green/Empey's</i>	organising.
<b>11. For Discussion/Decision</b>	1. Approved that Bruce order a quantity of Tshirts (approx. 25) in different sizes.
12. Action Items/ not completed /for noting.	<ul style="list-style-type: none"> <li>• Janine Appleton has "I've got your Back" camera equipment</li> <li>• Club to reach out/acquire a bike rack carrier to assist members and families of potential new members with ability to participate at Club Events.</li> </ul>
13. Next Meeting – Monday 6 <sup>th</sup> April. 7.00pm	<ul style="list-style-type: none"> <li>• Next Meeting to be held Monday 6<sup>th</sup> April 2020, 7pm at Delatite Hotel. An area (Sect 3) near the booths has been booked and will be closed off for us so it should be quieter.</li> <li>• Note: Essential that members of the DOWNHILL Committee attend please.</li> </ul>

## Annex 1 Treasurers Report

1/03/2020

Last report 2/2/2020

### Income

#### Cycling Vic

\$101.42 memberships

\$101.42

#### MTBA

\$120.00 MTBA

\$40.00 Melanie Rae Gree  
M&K

\$80.00 Smith

\$1,042.00 Dirt Crits deposits  
Kate

\$20.00 Simms

\$1,302.00

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#### **Total**

**\$1,403.42** **Inflow**

### Expenses

\$5,337.00 Associated Training Consultants

\$857.40 RSEA Road signs

\$88.00 Transfer to Statement Account for Website  
payment

\$6,282.40

**\$6,282.40** **Total Outflow**

**\$4,878.98** **Total Outflow**

**\$1,403.42** **Net movement**

### Balances

Cheque account \$25,398.31

Term Deposit \$20,358.00

Statement \$108.01

### **Total**

**\$45,864.32**

